



Board Meeting Minutes (April 2022) **Liberty Grove Schools**

April 26, 2022 6:00PM – 7:30PM ET

76 Forward at 16 Tech, 1220 Waterway Blvd, Indianapolis, IN
46202

Attendance:

- *Board Present:*
 - *Stephen Farris (virtual)*
 - *Erica McGeady*
 - *Lynda Montgomery*
 - *Andrew Crowe*
 - *Kevin Hampton*
- *Board Absent:*
 - *Nnamdi Alozie*
 - *Crystal Neumann*
- *Others Present:*
 - *Morrise Harbour*
 - *Dr. Miranda Penn*
 - *Brian Anderson (Virtual)*

Proceedings:

I. Call to Order/Roll (6:15 PM)

II. Approval of the Minutes ([Mar 2022](#))

- A. Motion to approve: KH
- B. Seconded: EM
- C. Motion carried

III. New Business

A. SY 2022/2023 Budget overview led by Brian Anderson of CIECS (to join virtually) + Enrollment

1. BA: Lot to still be determined for LGS in coming months (enrollment biggest driver), finalization with Charter school grant program, etc. Current assumptions to draft budget: 300 students (key driver, inclusive of accuracy per grade), 39 staff (9 admin, 30 instructional staff), leads to total income of 3,536,82. General admin expenses 882,416. Instructional expenses 2,284,660. LEA authority (inclusive of reporting requirements to state and federal agencies as would other districts/school corps). Tech expenses 60,000. Facilities 118,500. Debt Service 216,000 (IPS loan). Others 206,500.

a) KH: Cash accounting system or hybrid? BA: Charters must do both. Gap accounting best way to keep books.



Must pay independently. In addition, as charter - state

board of accounts (cash basis) twice per year to state under audit.

b) KH: Footnote anomalies? BA: Yes

2. BA: IPS Loan, 0 interest. Deduct 12% at a time monthly. 3. BA: 22/23 Cash Flow, DOE not always timely in reimbursements - plan for later in school year. Should not be too tight per initial support funds IPS and TMT preopen expenses. Projected deficit, (261,256).

4. BA: Salary assumptions, conservative estimates at this time. 83% calculates total cost vs ongoing streams of revenue.

80-85% the expectation w/o transportation or facility costs. 5.

Questions:

a) AC - division b/w admin and instructional staff? BA: Admin not necessarily traditional building admin, also includes social workers, parent engagement, etc.

b) EM: Process by which to have enrollment rolled up to the board? MH: Enrollment right now at 205 students. Gaps information for some families (eg 82 on an initial list shouldn't have been on there, in error by Enroll Indy). EM: Lots of room for error on Enroll Indy. MH: Students could go to Ignite, stay at Elder Diggs w/ LGS, or select other choice schools. MH: Access to 270 students and then minus 82 (from error on Enroll Indy). Does not account for those enrolling in other schools.

c) MH: Overview of CSP Grant. BA: Awarded in August 300K of federal charter school startup. Been around several years. Federal fiscal year in Sept., must expend funds by then. Issue with responsiveness on their part. They initially misplaced awards due to staff transitions, then got found and could take 8 wks to do contract, lapsed past 8 wks and most schools have not received, including LGS. Funds must be spent before school opens. If funds are not sent soon, could only have 2 months to spend. Uncomfortable with lack of intention and accountability at state level. KH: Given delay is there grandfather clause in contract? BA: Official award letter allows to go back to official date of approval. KH: if grandfather clause, items already paid for, could expedite process and spend those dollars faster w/ big purchases.

d) AC: Late enrollment options? MH: Yes but staffing based off enrollment. W/ under staffing risk not needing staff vs over enrolling and lacking staffing. AC: What can be done to minimize risk? KH: More accurate data from Enroll Indy. MH: Meeting w/ them tomorrow but risk of error via school to Enroll Indy. EM: Can LGS pulse check those rosters over summer. MH: Yes and conducting checks but



still missing 150 families that have not been able to influence connections? MH: IPS remaining impartial. KH: Not in IPS best interest to remain impartial, potential opportunities to connect w/ board E. Slack.

B. Staffing

communicate with. EM: Does IPS

1. MH: Started hiring in middle grades due to specialized content knowledge. Focus now on elementary (though kindergarten completed). Many through referrals or recruitment process. Need to staff SPED based on student enrollment needs. 4 teachers returning from Ignite.
 - a) EM: TNTF ITF special education talent base (alumni connections)
2. MH: New Director of Ops, Yolanda Wide
3. EM: Date of transition for facilities? MH: July 1. EM: Ignite teacher close out - May 27. MH: Potential access to building in June to be explored.

C. LGS Meetings with IPS and OEI

1. MH: Biweekly meetings over technical reporting. Most reporting not set to begin until Year 2 (ratings and letter grades). Will still seek data points in Year 1. LM: Board governance oversight? MH: Yes per handbook (frequency, committee updates, recruitment, etc.)
2. MH: Requests of OEI - when will announcement come as a Mayor's Sponsor School, support w/ enrollment initiatives and previously stated barriers

D. Community Meeting

1. MH: LGS represented well, some discrepancies w/ contact information given. Next community meeting in May. Closer to actual school location and targeting 2nd or 3rd weekend in May for parent meet and greet.
2. MH: Community garden feature on Earth Day on Fox59 (alongside Aspire House)

IV. Old Business

A. Facilities and Operations Report

1. Needs for Facilities and Contractors
 - a) MH: In need of painting and identifying contractors (w/ focus on rebranding for LGS)
 - b) MH: Working with IPS to utilize lunch programs and maintenance. 200K to utilize IPS maintenance staff (3 day porters, night manager, plus all materials). Not likely to use maintenance vendor due to cost.
 - (1) Table and return as future item
2. Human Resources overview
 - a) MH: w/ YW focus on onboarding system for new employees

B. Academic Curriculum and Assessment Needs



1. MP: Received invoices for core curriculum. Will order online and paper/pencil materials, plus professional development for staff. Only thing left is to solidify payment per invoice and schedule PD. For Science (Stem Scopes) same applies. All vendors require payment in full to schedule summer PDs (face to face PDs over the course of a week).
2. MP: IReady, NWEA's MAP, & Benchmarks must all be paid for in full w/ vendor. Assessments and curriculum to be ordered in the coming weeks.

V. Committees

A. Governance

1. LGS Board Member Contribution Form & LGS Board Expectation Form
 - a) LM: Board to review both documents in full and return to vote on in next month's meeting

B. Finance

1. CSP Grant concerns & Implementation Funds
 - a) MH: CPS addressed in new business.

VI. Discussion

- A. EM relocating out of state next month
- B. MH/AC: Opportunity toward support via Indianapolis Urban League's Indianapolis African American Quality of Life Initiative

VII. Adjournment

- A. Motion Adjourn: AC
- B. Seconded: KH
- C. Adjourned 7:55PM